

Registration number 04930419

**City of Cambridge Education Foundation
Exempt Charity and Company limited by guarantee**

**Trustees' report and financial statements
for the year ended 31 August 2015**

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Contents

	Page
Reference and administrative details	1
Trustees' Report	2-3
Independent Auditor's Report	4-5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8-11
The following do not form part of the financial statements	
Detailed income and expenditure account	13

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Reference and administrative details

Directors

David Carrington (resigned 09/12/15)
Benedicte Foo
John Hood (Chair of Trustees)
Andrew Hutchinson (Executive Principal)
Andrew Webster
Michael Dixon
Michael Priestley (retired 08/10/15)
Richard Keys
Timothy Steel
Rasha Tanbouly
Craig Morrison
David Adamson
Anne Campbell (Chair of Governors)
Robert Lowson
Stephen Kent-Taylor (appointed 08/10/15)
Baroness Janet Cohen (appointed 02/03/15)

Secretary

Miles Carter

Company number

04930419

Registered office

Parkside Community College
Parkside
Cambridge
CB1 1EH

Auditors

MHA MacIntyre Hudson
8-12 Priestgate
Peterborough
PE1 1JA

Business Address

Parkside Community College
Parkside
Cambridge
CB1 1EH

Bankers

HSBC Bank Plc
63-64 St Andrews Street
Cambridge
CB2 3BZ

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

The Trustees' report

The Trustees, who are also directors of the company, present their report and the financial statements for the year ended 31 August 2015.

Principal Activity

The company's objectives are to advance the education of pupils at Parkside Federation Academies and other schools and of the community resident within the City of Cambridge, both young people and adults, maintaining commitments to:

- Meeting the educational needs and aspirations of the pupils of the Federation;
- Addressing the educational needs and aspirations and promoting cohesion in the community residents within the City of Cambridge;
- Equality of access and opportunity for all;
- Excellence in teaching and learning; and
- Active collaboration with educational and other partners

The Trustees are satisfied that the company has achieved its objectives in the year under review.

Directors

The company is governed by its Memorandum and Articles of Association.

The Trustees who served during the year are as stated below:

John Hood	(Chair of Trustees)
Andrew Hutchinson	(Executive Principal)
David Carrington (resigned 09/12/15)	
Andrew Webster	
Benedicte Foo	
Michael Dixon	
Richard Keys	
Michael Priestley (retired 08/10/15)	
Timothy Steel	
Rasha Tanbouly	
Craig Morrison	
David Adamson	
Anne Campbell	(Chair of Governors)
Robert Lawson	
Stephen Kent-Taylor (appointed 08/10/15)	
Baroness Janet Cohen (appointed 02/03/15)	

In accordance with the Articles of Association at every Annual General Meeting one third of the Trustees, other than the representative Trustees, shall retire from office. Trustees appointed are recommended by the Trustees holding office. A Trustee must show by training and experience that they are professionally able to uphold the aims of the Charity.

The Trustees meet a minimum of three times a year. The Trustees may appoint and remove up to 4 Trustees or other persons to serve as Members of each Federation Governing Body as they wish. The Trustees have appointed Michael Priestley, Phyl Fincham and Jenny Griffiths as Foundation Governors to the Governing Body of Ridgefield Primary School. Two Trustees namely Anne Campbell and Professor David Carrington as well as Ashish Dasgupta and Steve Broad are appointed as Foundation Governors to Parkside Federation Academies. The Trustees are responsible for the appointment of Foundation Governors to the Schools' Governing Bodies and receive Annual Reports from the Chair of Governors. These provide a formal check that the provision of education complies with the charitable objectives of the Foundation. Trustees also receive reports from the Executive Principal and the Facilities Manager.

All Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Fund, and are satisfied that systems are in place to mitigate exposure.

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

The Trustees' report

Achievements and Performance

Total incoming resources amounted to £85,541 (2014: £117,740) and after deducting total resources expended of £90,393 (2014: £57,080) and donations of £67,233 (2014: £nil) net (outgoing)/incoming resources amounted to £(72,085) (2014: net incoming of £60,660).

At the year end unrestricted funds amounted to £476,012 (2014: £548,097).

Financial Review

All resources received and expended are treated as unrestricted funds.

Reserves

Reserves are held to support the schools' budgets if necessary and to provide additional facilities not covered by state funding in any new or redeveloped buildings.

Statement of Trustees' Responsibilities

The Trustees (who are also directors of City of Cambridge Education Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the affairs of the charitable company and the incoming resources and application of the resources, including the income or expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and;
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees at the meeting on 30th January 2016 and signed on its behalf by

.....
John Hood
Chair of Trustees

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Independent Auditor's Report to the Trustees of City of Cambridge Education Foundation

We have audited the financial statement of City of Cambridge Education Foundation for the year ended 31 August 2015 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we state to the charitable company's trustees those matter we are required to state to then in the auditor's report an for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees Responsibilities Statement, set out on page 3, the trustees who are also the directors of the charitable company for the purpose of company law are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statement in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by Trustees; and the overall presentation of the financial statements. In addition, we read all the financial statements and non-financial information in the Trustees annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Option on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2015, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Independent Auditor's Report to the Trustees of City of Cambridge Education Foundation

Matters on which we require to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees Annual Report is inconsistent in any material aspect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

.....
MHA MacIntyre Hudson

Chartered Accountants

Statutory Auditors

8-12 Priestgate

Peterborough

PE1 1JA

Date:

MHA MacIntyre Hudson is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Statement of Financial Activities

		2015 £	2015 £	2015 £	2014 £
	Notes	Unrestricted	Restricted	Total	Total
Incoming resources					
Incoming resources from generated funds					
Investment income - interest received		3,199	-	3,199	2,162
Incoming resources from charitable activities	2	82,342	-	82,342	115,578
Total incoming resources		85,541	-	85,541	117,740
Lettings costs		80,865	-	80,865	55,580
Governance costs		9,528	-	9,528	1,500
Total resources expended		90,393	-	90,393	57,080
Net (outgoing) / incoming resources before donations	7	(4,852)	-	(4,852)	60,660
Donations		(67,233)	-	(67,233)	-
Net (outgoing) / incoming resources for the year being net movement in funds		(72,085)	-	(72,085)	60,660
Funds brought forward		548,097	-	548,097	487,437
Funds carried forward		476,012	-	476,012	548,097

All amounts relate to continued activities.

There were no recognised gains or losses other than those included above.

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Balance Sheet

	Notes	2015		2014	
		£	£	£	£
Fixed assets					
Investments	3		1		1
Tangible fixed assets	4		54,581		63,553
Current assets					
Debtors	5	12,783		71,266	
Cash at bank and in hand		<u>430,755</u>		<u>436,342</u>	
		443,538		507,608	
Creditors:					
Amounts falling due within one year	6	(22,108)		(23,065)	
Net current assets			421,430		484,543
Net assets			<u>476,012</u>		<u>548,097</u>
Reserves					
Unrestricted funds	7		476,012		548,097
Members' funds	8		<u>476,012</u>		<u>548,097</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board on _____ and signed on its behalf by _____

.....
John Hood
Chair of Trustees

Registration Number 04930419

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Notes to the Financial Statements

1 Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice (SORP 2005) issued in March 2005.

The charity owns 100% of the issued share capital of City of Cambridge Education Limited. The trustees have not prepared group accounts for the year as the subsidiary is dormant and not material to an understanding of the financial statements.

Incoming resources

Incoming resources are included in the Statement of Financial Activities in the year in which they are receivable.

Expenditure

Expenditure is recognised in the year in which it is incurred and is allocated to expense headings such as lettings costs and governance costs on a direct basis.

Governance costs

Governance costs are costs associated with the governance of the charity, including legal and regulatory compliance and strategic planning.

Fixed assets

Tangible fixed assets are stated at cost.

Depreciation is provided at rates calculated to write down the costs of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are:

Solar panels - over 10 years

Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate that their carrying value may exceed their net realisable value and value in use.

The freehold buildings occupied by Parkside Community College (now Parkside Federation Academies) automatically vested in the Company on approval of foundation status of the College on 1 September 2004. As such the property is held on trust for the benefit of the College and its disposal or alternative use is restricted by the terms of the statute under which Academy status is granted. Therefore, as the risks and rewards of the buildings are with the Academy, it is shown in the accounts of Parkside Federation Academies and not in these financial statements. As detailed in note 4, the land remains with the Foundation.

Investments

Fixed asset investments are stated at cost less provision for permanent diminution in value.

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Notes to the Financial Statements

Funds

All resources received and expended are treated as unrestricted.

2 Incoming resources

The total incoming resources of the company for the year has been derived from its principal activity wholly undertaken in the UK.

3 Fixed asset investments

Subsidiary undertakings

	shares
	£
Cost	
At 1 September 2014	1
At 31 August 2015	1
Net book values	
At 31 August 2015	<u>1</u>
At 31 August 2014	<u>1</u>

The company holds the share capital of the following company:

Company	Country of registration or incorporation	Nature of business	Shares held class	Proportion of shares held
Subsidiary undertaking				
City of Cambridge Education Limited	England	Dormant	Ordinary	100%

The aggregate amount of capital and reserves and the results of these undertakings for the last relevant financial year were as follows:

	Capital and reserves	Profit for the year
	£	£
City of Cambridge Education Limited	1	-

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Notes to the Financial Statements

4 Tangible fixed assets

	Plant & machinery	Total
	£	£
Cost at 1 September 2014	89,721	89,721
Additions	-	-
At 31 August 2015	<u>89,721</u>	<u>89,721</u>
Depreciation at 1 September 2014	26,168	26,168
Charge for the year	8,972	8,972
At 31 August 2015	<u>35,140</u>	<u>35,140</u>
Net book value		
At 31 August 2015	<u>54,581</u>	<u>54,581</u>
At 31 August 2014	<u>63,553</u>	<u>63,553</u>

City of Cambridge Education Foundation owns land used by Parkside Federation Academies. This land, which was originally gifted, has no financial value within these accounts. The trustees are of the opinion that the expense of a valuation of the land is inappropriate as the Parkside Federation Academies occupy the properties on the site, as detailed in the Accounting Policies.

5 Debtors

	2015	2014
	£	£
Trade debtors	8,360	4,382
Other debtors	4,423	66,884
	<u>12,783</u>	<u>71,266</u>

6 Creditors: amounts falling due within one year

	2015	2014
	£	£
Trade creditors including payments received on account	-	21,564
Other creditors	18,508	1
Accruals and deferred income	3,600	1,500
	<u>22,108</u>	<u>23,065</u>

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Notes to the Financial Statements

7 Reserves	General fund	Total
	£	£
At 1 September 2014	548,097	548,097
Net outgoing resources for the year	(4,852)	(4,852)
At 31 August 2015	543,245	543,245

8 Analysis of net assets between funds

	Tangible fixed assets	Investments	Other net assets	Total
	£	£	£	£
Unrestricted funds	54,581	1	421,430	543,245
	54,581	1	421,430	543,245

9 Related parties

None of the Trustees, nor any person associated with them has received or is due to receive any remuneration for the year, either directly or indirectly from the Charity's funds.

During the year, invoices were raised from Parkside Federation Academies recharging costs of £38,973 plus VAT (2014: £31,191 plus VAT) and a donation of £67,233 (2014: £nil) was paid to Parkside Federation. The balance owing at the year end totalled £nil (2014: £20,006) and is shown within trade creditors.

10 Company limited by guarantee

The company is registered under the Companies Act 2006 and is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

The company is also an exempt charity.

11 Capital Project

The company is currently undertaking a capital project on behalf of Cambridge City Council. It is effectively acting as agent on the project as the buildings will be handed over to Trumpington Community College at the end of the project. All amounts in respect of this project have been excluded from these accounts.

City of Cambridge Education Foundation

Company limited by guarantee

For the year ended 31 August 2015

Management Information

The following pages do not form part of the statutory accounts

City of Cambridge Education Foundation
Company limited by guarantee
For the year ended 31 August 2015
Detailed Income and Expenditure Account

	2015		2014	
	£	£	£	£
Incoming resources from charitable activities				
Lettings		81,926		92,708
Solar panel income		416		22,870
		<u>82,342</u>		<u>115,578</u>
Incoming resources from generated funds				
Investment income - Bank deposit interest		3,199		2,162
		<u>85,541</u>		<u>117,740</u>
Resources expended: lettings costs				
Premises and services	52,767		37,786	
General expenses including irrecoverable VAT	19,126		8,822	
Depreciation	8,972		8,972	
	<u>80,865</u>		<u>55,580</u>	
Resources expended: governance costs				
Audit fees	9,528		1,500	
	<u>9,528</u>		<u>1,500</u>	
		90,393		57,080
Net (outgoing) / incoming resources before donations		<u>(4,852)</u>		<u>60,660</u>
Resources expended: donations				
Donations to Academies		(67,233)		-
Net (outgoing) / incoming resources for the year		<u>(72,085)</u>		<u>60,660</u>