City of Cambridge Education Foundation

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**NOTICE OF MEETING**

Notice is hereby given of a Trustees Annual General Meeting to be held at 7.30pm on

Monday 29th February 2016 at Parkside Community College Campus

**AGENDA**

1. To approve minutes of previous meeting and consider any matters arising (copy on CCEF Website)
2. To receive report by Chair on the activities of the Trust
3. To consider and approve the election of Trustees retiring by rotation
4. To consider and approve the Accounts of the Trust for the Year to 31st August 2015 (electronic copy on CCEF website)
5. AOB

By order of the Board

Miles Carter

Company Secretary